



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Approve Specifications and Authorize Advertisement for Bids for Rental and Cleaning of Uniforms for Certain Field and Warehouse Employees

MEETING DATE: November 5, 2003

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council approve the specifications and authorize advertisement for bids for the rental and cleaning of uniforms for certain field and warehouse employees.

BACKGROUND INFORMATION: The current three-year contract for the rental and cleaning of uniforms will be completed at the end of the year. In order to have the new uniforms available as soon as possible after the contract ends, we must go to bid now. A uniform service has been used by the City for the last eleven years. This is the fifth time the contract has gone to bid.

The new contract will include uniforms for the Facilities Services, Fleet Services, Street, Water/Wastewater, Parks, and Purchasing employees, as provided in the memorandums of understanding. Seat covers and rags used in the Fleet Services shop will be part of this contract also.

The specifications are on file in the Public Works Department.

FUNDING: Uniforms and other items are budgeted in the appropriate operating budgets.

Project Estimate: \$20,000

Planned Bid Opening Date: November 25, 2003

Richard C. Prima, Jr.
Public Works Director

Prepared by Sharon Blaufus, Management Analyst

RCP/SJB/sb

cc: Joel Harris, Purchasing Officer
Dennis Callahan, Fleet and Facilities Manager
Fran Forkas, Water/Wastewater Superintendent
George Bradley, Street Superintendent
Steve Dutra, Parks Superintendent
Vicky McAthie, Finance Director

APPROVED: _____

James B. Flynn -- City Manager